



# STUDENT DEVICE AGREEMENT

## PURPOSE

The purpose of the Student Device Program is to provide students with new ways of learning by enabling access to information technology resources at any time, creating greater opportunities for deeper learning, collaboration, and critical thinking. Minaret College is facilitating the availability of devices for our students.

The Student Device Agreement must be signed and provided to the school before the device is assigned to the student. Depending on year level, the student will be assigned an iPad or laptop (Chromebook).

Students and parents/guardians must carefully read this agreement prior to signing. Any questions should be addressed to the school and clarifications obtained before the agreement document is signed.

## DEVICE AGREEMENT

- I have read the terms and conditions of the Student Device Agreement.
- I understand responsibilities regarding the use of the device and the internet.
- In signing below, I acknowledge that I understand and agree to the Student Device Agreement
- I understand and accept responsibility for any costs associated with the repair or replacement of the device if caused by any negligent acts as determined by the school.
- I understand that failure to comply with the Student Device Agreement could result in the loss of future device allocation/permission.

Student Name: \_\_\_\_\_

Student Year Level/Form Class: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

**Parent/Guardian Signature**

\_\_\_\_\_

Date: \_\_\_\_\_



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## 1) PURPOSE

- a) The device is being made available to current Minaret College students as a tool to assist the student in learning both at school and at home.

## 2) COST AND PAYMENT

- a) The yearly cost for the devices are:
  - i) Chromebooks - \$120
  - ii) iPads - \$135
- b) If the agreement is initiated after the end of Term 1, pro-rated cost will apply for the first year only as stated below:

	Chromebook	iPad
Term 2	\$90	\$101
Term 3	\$60	\$68
Term 4	\$30	\$34

- c) After the first yearly payment is made and agreement form signed and returned, a device will be issued to the student. Families will then be required to pay the yearly payment at the start of the subsequent 2 years.
- d) Failure to make payment by their specified due dates may result in access to the device being locked. The terms and payment obligations of the agreement still remain for the full agreement period.

## 3) AGREEMENT

- a) A device is being allocated to a student for the full agreement period.
- b) The student must bring the device fully charged to school every day as required. Chargers must be left at home.
- c) All material on the device is subject to review by authorized school staff. Minaret College, from time to time, may request access to the device.
- d) Access to a device may be locked in any of the following scenarios:
  - There is damage caused by negligence, abuse, or malicious act
  - The student repeatedly fails to bring the device to school as required
  - The device is not returned when the student leaves the College
  - The device is not returned at the end of the agreement



# STUDENT DEVICE AGREEMENT

## 4) STANDARDS FOR DEVICE CARE

The student is responsible for:

- a) Taking care of device in accordance with school guidelines.
- b) Abiding by College Policies and Code of Conduct when using the device.
- c) Regularly backing up all data securely on cloud storage or an external storage device. Students must be aware that the contents of the device will be deleted and the storage media reformatted in the course of repairs.
- d) Never damaging or disabling devices, device systems and networks or establishing, participating in or circulating content that attempts to undermine or bypass security mechanisms for either software or hardware.
- e) Not disabling settings for virus protection, internet content filtering, and other security settings that have been applied.
- f) Not attempting to reset the device to factory settings. The device is centrally managed by Minaret College for the intended purpose; including functionality and availability of apps.

## 5) MISUSE AND BREACHES OF DEVICE USAGE

Students will be aware that:

- a) They are held responsible for their actions while using internet and online communication services.
- b) They are held responsible for any breaches caused by them allowing any other person to use their user account to access internet and online communication services.
- c) The misuse of internet and online communication services may result in disciplinary actions which includes, but is not limited to, the withdrawal of access to services.

## 6) DAMAGE, LOSS OR THEFT OF DEVICE

- a) All devices are covered by a manufacturer's warranty. The warranty covers manufacturer's defects and normal use of the device. It does not cover negligence, abuse or malicious damage.
- b) Repair of any damage must only be arranged through the College IT department.
- c) Any problems, vandalism, damage, loss or theft of the device must be reported immediately to the school.
- d) If the device is damaged or lost by neglect, theft, abuse or malicious act, the lesser of the below two charges will be required to be paid to the College:
  - Cost to repair or replace the damaged device (including accessories).
  - A pro-rated write-off fee as per table below.

Device	Semester 1	Semester 2
<b>Chromebook</b>		
1 <sup>st</sup> Year	\$ 200	\$ 170
2 <sup>nd</sup> Year	\$ 140	\$ 110
3 <sup>rd</sup> Year	\$ 80	\$ 50
<b>iPad</b>		
1 <sup>st</sup> Year	\$ 180	\$ 150
2 <sup>nd</sup> Year	\$ 125	\$ 100
3 <sup>rd</sup> Year	\$ 75	\$ 50



# STUDENT DEVICE AGREEMENT

## 7) END OF AGREEMENT

- a) At the end of the agreement period, you will receive communication from the College regarding the process to return OR purchase the device and how to enter into a new agreement for a new device.
- b) Failure to return the device by the due date means the College will assume you are selecting to purchase the device and the College will issue a final invoice for \$90, which is the residual cost of the device. The device will be locked until payment is made in full.
- c) If the returned device is damaged beyond normal wear and tear, a write-off fee of \$50 will be charged.

## 8) RETURN OF DEVICE

- a) The device must be returned to the College OR purchased (see section 9) before exiting the College for any reason including transferring schools or graduating.
- b) Failure to return the device to the College will result in the following actions being taken:
  - Access to the device will be locked
  - An invoice will be issued for the outstanding agreement amount.
  - Recovery actions may be taken to recover the outstanding amount
- c) The device cannot be returned within the first year of the agreement. If the device is returned after annual payment in either the 2<sup>nd</sup> or 3<sup>rd</sup> year of the agreement, a refund will be issued on pro-rated basis as per the table below. Additional costs may apply for any damage on the device assessed at the time of return.

Return Period	Refundable Amount	
	Chromebook	iPad
Term 1	\$101	\$90
Term 2	\$68	\$60
Term 3	\$34	\$30
Term 4	N/A	N/A

## 9) PURCHASE TO OWN THE DEVICE

- a) You may purchase to take ownership of the device from the College at the end of the agreement or if exiting the College. All College licensed apps and security features will be removed and the device will be reset to factory settings. The device will be considered a personal device and will therefore no longer be able to access College Wi-Fi. The device will not be subject to any warranty and the College will no longer provide support in the instance of difficulties.
- b) The cost to keep the device at the end of the agreement is \$90
- c) The cost to keep the device if leaving the College part way through the agreement term is \$90 plus a pro-rated fee based on exit date (see table in section 6). Any unused portion of the current annual subscription will be credited as per section 8c.