



STUDENT LEARNING OUTCOMES POLICY (F-12)

1 SOURCE OF OBLIGATION

The Victorian Registration Standards (sch 4 cl 2) require that the College must have processes in place that enable it to plan for, and achieve improvement in, student learning outcomes.

The Victorian Registration Standards (sch 8 cl 2) require that a senior secondary education provider that offers an accredited senior secondary course must:

- a) deliver the course to the standards established by the awarding body for the qualification; and
- b) ensure that a student who satisfactorily completes all of the course requirements will be entitled to be awarded the registered qualification.

2 STUDENT LEARNING OUTCOME STRATEGY

Minaret College has adopted the following strategy with respect to ensuring student learning outcomes normally expected for its student cohort, and for the College to plan and achieve improvements in those learning outcomes.

3 THE DATA THAT WE COLLECT

The College collects the following data which allows it to monitor outcomes:

- Brigance Assessment
- Internal Student Assessment, including Semester Examinations
- On Demand Testing
- NAPLAN Results
- VCE Results
- ICAS Results
- On Track Data
- Student, Parent and Staff Opinion Surveys

4 HOW WE USE AND ANALYSE THIS DATA TO SET GOALS AND OUTCOMES

The Heads of School and Head of Campus will use the data that we collect to:

- a) examine trends and analyse how performance has changed over time
- b) review the achievements of specific groups of students, and analyse the underlying reasons for their achievements
- c) analyse outcomes for individuals and cohorts of students, as they move from one year level to the next
- d) compare the College's results with the state average and other statewide information, having regard to schools with similar student backgrounds.

This data is used and analysed by the Head of School to set a student learning outcomes strategy. This strategy will:

- create Individual Learning Plans for relevant students
- identify, target and address students at risk
- allocate teaching resources appropriately.

The Head of School may delegate some of the tasks involving data collection and analysis to the Curriculum Coaches and Curriculum Specialists

5 HOW WE ANALYSE, USE AND REPORT THIS DATA

This data, and the outcomes of our student learning outcomes strategy, are reported:

- to students, parents/carers
- to the Board
- in our Annual Report.

6 STUDENT LEARNING OUTCOME STRATEGY FOR SENIOR SECONDARY QUALIFICATION PROVIDERS

To ensure that senior secondary courses are delivered to the established standards, and that students who satisfactorily complete course requirements will be entitled to such qualifications, we maintain:

- current student handbooks and course outlines of the accreditation qualification
- learning sequences or plans for the accredited qualification.

7 SENIOR SECONDARY COURSES - PROVIDING CURRENT AND ACCURATE INFORMATION

The provision of current and accurate information to staff and parents is important in ensuring that awarding body requirements for senior secondary courses (such as the Victorian Certificate of Education) are met. In order to ensure this, the College:

- holds an information session each year
- provides the relevant documentation about senior secondary courses (including awarding body documents, course standards, timelines and qualification requirements) to students, staff and parents/carers at the beginning of each year. Further information is provided as appropriate for updates to senior secondary course requirements.

8 WRITTEN AGREEMENTS WITH OTHER SENIOR SECONDARY COURSE PROVIDERS

In the event that we share responsibility for a senior secondary course with another provider, we maintain a copy of the written agreement between the College and the provider that states how the requirements of the student learning outcomes standard will be met.

9 DOCUMENTATION

The College maintains documentation in relation to the Student Learning Outcomes Policy, including documentation to indicate that staff and students have been provided with current and accurate information about the awarding body's requirements including course standards, timelines and qualification requirements.

This documentation is maintained by the Head of School (Primary and Secondary School).
Where applicable, copies of the documents are stored electronically.

10 IMPLEMENTATION

Minaret College has set up a series of compliance tasks, to ensure that key obligations under the Victorian Registration Standards are managed effectively.

DOCUMENT CONTROL

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