



# MONITORING STUDENT PERFORMANCE POLICY

## 1 SOURCE OF OBLIGATION

The Victorian Registration Standards (sch 4 cl 3) require that the College must:

- a) ensure that there is ongoing assessment, monitoring and recording of each student's performance;
- b) provide each student and parent with access to accurate information about the student's performance; and
- c) include at least two written reports, relating to the student's performance, to parents in each year of the student's enrolment.

The Australian Education Act 2013 (Cth) (s 77) and the Australian Education Regulation 2013 (Cth) (reg 59) also mandate that student reports must:

- a) be provided to the parent/guardian of each student;
- b) be readily understandable to the parents/guardians;
- c) be given to each parent/guardian at least twice a year; and
- d) for a student who is in any of years 1 to 10:
  - a. give an accurate and objective assessment of the student's progress and achievement, including an assessment of the student's achievement:
    - i. against any available national standards;
    - ii. relative to the performance of the student's peer group; and
    - iii. reported as A, B, C, D or E (or on an equivalent 5 point scale) for each subject studied, clearly defined against specific learning standards.
  - b. OR contain the information that the Minister determines is equivalent.

## 2 ASSESSMENT AND REPORTING PROCEDURES

Our assessment and reporting policies and procedures are designed to allow monitoring and recording of each student's performance and provide each student and parent/carer with access to accurate information about the student's performance.

## 3 STUDENT REPORTS

Our reports are prepared in accordance with these requirements.

## 4 DOCUMENTATION

The College maintains documentation that evidences our policies and procedures for assessment and reporting. This documentation is maintained by the Head of School.

**DOCUMENT CONTROL**

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