



# MINARET COLLEGE

Islamic College of Melbourne South and East

18 March 2021

Assalamu Alaikum wa Rahmatullahi wa Barakatuh Minaret Families,

I hope this letter finds you in the best state of health and iman.

## Follow Up Regarding Overdue Payments for Laptop/iPads

In follow up to my letter on 2 March, payment for devices was due by Wednesday 17 March. Thank you to those families who have made payment; we appreciate your prompt follow up.

For families where payment remains outstanding, we have extended the payment date until **Friday 26 March**. As a reminder, failure to make payment by this date will result in the device being locked and not able to be used. The device will only be unlocked within 3 days of receiving payment. To ensure there is no disruption for students, we encourage all families to pay by the due date.

Payment can be made in person, via card over the phone or via bank transfer using the details below:

Name: Minaret College Inc.  
BSB: 033-084  
Account No: 130 902  
Reference: This MUST include your child's name and class.

If you have any questions about the payment status for any device your child is currently using, please contact our Finance team by calling 9574-0567 between 9am and 3pm. Parents are also welcome to make further enquiries by calling our Admin team.

Kind Regards,

**Mohammed Taksim**  
Executive Principal

### OFFICER CAMPUS

67 Tivendale Road Officer VIC 3809  
T 03 5943 2058

### SPRINGVALE CAMPUS (HEAD OFFICE)

36-38 Lewis Street Springvale VIC 3171  
T 03 9574 0567

### DOVETON CAMPUS

146 Kidds Road Doveton VIC 3177  
T 03 9238 4200