



Head of Islamic Studies Department

Minaret College is seeking an outstanding Islamic Studies Head of Department to join our school. This is a leadership position in an established Islamic College with two campuses. The successful applicant will be responsible for managing the department in both Springvale and Officer Campus.

The successful applicant will be responsible for:

- Leading, managing and supporting the staff in the Islamic Studies Department
- Providing inspiring leadership of the Islamic Studies programme
- Setting and advancing the academic strategy for the Department in line with the College's strategic plans and direction
- Showing evidence of continual improvement in the teaching and learning of their department through schemes of work and extra-curricular activities
- Setting and establishing new and innovative working practices
- Ensuring the Islamic Studies Department contributes to wider school improvement goals
- Developing policies and procedures to ensure smooth running of the department

The successful candidate will possess:

- Tertiary qualifications in Teaching (VIT registered or equivalent)
- Experience in a similar role
- The right to work in Australia – Local Applicants only
- Excellent communication and interpersonal skills
- Exceptional leadership and management skills
- Extensive Knowledge in Islamic Studies

The successful applicant will be expected to support the Islamic ethos of the College.

Please forward your resume and cover letter to: hr@minaret.vic.edu.au

Applications close: Monday 15th May 2017